



# COVER LETTER

TrendTech Logistics, a exceptional expertise in project management and logistics services. With an impressive history of successfully spearheading numerous multi-million-dollar projects, enterprise-wide continuous improvement, and initiatives. TrendTech Logistics embodies the very essence of excellence in project management.

The commitment of TrendTech Logistics to the full project life cycle, from concept initiation to successful completion, aligns seamlessly with my own dedication to delivering superior project outcomes. We are deeply passionate about meticulously managing project budget, orchestrating precise project planning, ensuring seamless project execution, and maintaining unwavering commitment until a project reaches its triumphant culmination.

## EBO/SBO CERTIFICATIONS

- AABE African American Business Enterprise
- ACDBE/DBE Disadvantaged Business Enterprise
  - Arizona Dept of Transportation
  - Alabama Dept of Transportation
  - California Dept of Transportation
  - Georgia Dept of Transportation
  - North Carolina Dept of Transportation
  - Texas Dept of Transportation
- Clayton County Water Authority Small Local Business Enterprise
- EBE Emerging Business Enterprise City of Fort Wayne, IN
- MBE Minority Business Enterprise
- MWBE Minority & Women Business Enterprise
- SBE Small Business Enterprise
- SLBE Small Local Business Enterprise
  - Clayton County
  - Dekalb County
- Small Professional Services Firm (SPSF)

## SERVICES

- Project Planning
- Scope Management
- Schedule Management
- Cost Management
- Risk Management
- Communication & Stakeholder Management
- Quality Management
- Team Management
- Change Management
- Project Closure
- Program management
- Administrative Coordination
- Business Consulting
- Business Development
- Procurement
- Data Analyst
- Transportation Arrangement

## CERTIFICATIONS

- 35 PDU/contact hours Project Management Professional exam prep
- Supplier Gateway Certificate of Diversity ownership
- Standardization in ISO, ITIL, CMMI, BPM, Lean & Six Sigma
- Project Management Essentials Certified (PMEC)
- Lean Six Sigma White Belt Certified (LSSWB)
- Agile Project Management Certification Completion
- Microsoft Excel for Project Management Completion
- GDOT Construction Management Program
- OSHA 10hr Outreach Training - Construction

## AFFILIATIONS

- Alumni HBCU Elizabeth City State University
- Russell Innovation Center for Entrepreneurs
- Atlanta Black Chambers
- GSA MAS Schedule Holder
  - Contract number 47QRAA25D000Q
  - Oct 15, 2029 - Oct 15, 2044
- Government Contractors Association, Inc
- US Minority Contractors Association



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